

Treasury Executive – London

Introduction

Sumitomo Corporation Europe Ltd is a subsidiary of Sumitomo Corporation, a world leader in integrated trading and investment. We have access to a global network of more than 75,000 people across 66 countries. We take great pride in our technical know-how and operational ability, which is combined with a drive to keep customer service at the heart of what we do. To achieve this, we recruit high calibre individuals, we invest in their training, and give them accountability and responsibility as soon as they are ready. Find out more: www.sumitomocorp.com/en/jp/about.

Role

This role will:

- Work as part of the team to manage and control day to day Treasury Back Office operations, ensuring strict deadlines are met with maximum efficiency and a high level of accuracy
- Provide professional and timely support to management and employees within the Sumitomo organisation
- Support the back-office team with system enhancement, training and solving any system related issues.

This role will report into the Assistant Manager and seek guidance from the Senior Treasury Executive or Deputy DGM of the Treasury division when necessary.

Scope

- Learn the current day-to-day management and running of back-office operations and recommend and work with the team on areas of further enhancement
- Ensure appropriate financial processes are being used in line with Company policies and procedures
- Liaise with banks and other financial institutions
- Have a good understanding of Treasury operations and provide proactive support and advice to SC group companies
- Coordinate project work such as the development and enhancement of the treasury system, including but not limited to SAP, IT2 and RPAs
- Maintain the treasury management system, IT2, including creating and regularly updating user manuals
- Cover for colleagues in their absence.

Qualifications/Skills/Personal Qualities

Qualifications:

- Degree in a Finance related field
- Ideally applicants will have ACT, CDCS or equivalent professional qualification.

Skills:

- Good understanding of accounting and financial principles
- Highly proficient in the use of MS Office in particular Excel and financial management systems
- Strong numerical skills and analytics
- Work to a high degree of accuracy
- Excellent communication and interpersonal skills
- Excellent time management
- Excellent organisational skills
- Ability to work under pressure and meet deadlines.

Personal Qualities:

- Able to act as an informal resource to other members of the team including training and guiding other colleagues
- Self-driven.

What We Offer

Company benefits include group pension scheme, private health insurance and free leisure centre/gym membership to name but a few.

To Apply

Please complete the Candidate Application Form (found on the vacancies page www.sumitomocorp.com/en/europe/sceu/career/current-vacancies) and send the form along with your CV to recruitment.sceu@sumitomocorp.com.