Human Resources Strategy in the New Medium-Term Management Plan SHIFT-2023-

-Human Resources System Revision-

Sumitomo Corporation

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#### **Our Global HR Management Policy and new HR system**

# Our goals under the Global HR Management Policy

"What We Aim For" and "Our HR management vision" set forth in our Global HR Management Policy



#### SC people | Top tier professionalism

The Sumitomo Corporation Group aims to be a group of Individuals creating new value on a global scale, sharing SC Group's vision and mission, and maintaining high aspirations and a continuous intrinsic motivation with enterprising spirit.

#### SC organization | Great place to work

The Sumitomo Corporation Group aims to build a **Great Place to Work** on a global scale, where individuals continuously and passionately create new value. We aim to be an organization continuously recognized as the place to take on challenges, turning out talents throughout the world.

Our HR management vision set forth i	in our Global HR Management Policy
Diversity 8	& Inclusion
Right talents to the right places on global basis	Autonomous growth of individuals
Fair treatment according to performance	Enhance our people management capabilities

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### Direction of our human resources management reform

Revising our HR system to embody our Global HR Management Policy



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## Introduction of the job grading system

Introducing a job grading system for managers that enables highly mobile personnel allocations and revitalizes personnel in all generations

Introduction of the job grading system

- Terminate seniority-based system for managers and introduce a job grading system that determines grades according to job size.
- Maximize organizational performance by optimally allocating the best talents with an emphasis on expertise and skills.
- Pursue human resource revitalization in all generations, from recent university graduates to veteran employees, through job-based HR management.
- Achieve a shift to diverse models of professional training with double track formats consisting of expert job groups, which demonstrate high levels of creativity and expertise, and management job groups, which are responsible for organizational management.



Optimal placement of the

best talents

Shift to diverse models of

professional training

Termination of

seniority-based system



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# Role grading system for non-managerial jobs

Enable early promotion to managerial positions and shorten training periods

- New graduates start at Professional 2, and as a general rule, are eligible for promotion to Professional 1 in four years time if they are university graduates.
- Professional 1 individuals are positioned as potential managers. They can be promoted to a managerial position in a minimum of one year depending on their ability.
- This means university graduates can be promoted to managerial positions in a minimum of five years. (The system allows for promotion in an even shorter period of time.)
- In addition to OJT and training-oriented placements, various training and practical overseas training systems will be provided to accelerate human resource development.

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Optimal placement of

the best talents

Termination of

seniority-based system

### Autonomous career development

Systems for evaluation and human resource development will be reformed to support individuals' autonomous career development according to each person's strengths and aptitudes.

Shift to diverse models of

professional training

- By introducing "360-degree evaluation" and "absolute evaluation," we will improve fairness in our evaluations and draw out our talents' potential by paying earnest and full attention to them as individuals.
- Through career assessment, we will enhance our reviews on each of the individuals' career trajectories, experience, aptitude and challenges to optimize how we match training needs with business needs.
- We will support the **autonomous career development** of each individual through a diversity of settings where they can take on challenges in the course of advancing their business objectives and also through an extensive human resource development program.

#### Measures to enable autonomous career development

**Evaluation system reform** 



Key HR measure 1. Promoting diversity and inclusion

### **Promotion of women's empowerment**

We set target values and implement various measures by positioning the promotion of women's empowerment as the most important issue for diversity and inclusion in Japan.

Target values associated with the promotion of women's empowerment	FY2030
Female directors and corporate auditors	30% or more
Female management	20% or more
Female department manager positions	10% or more
Specific measures to achieve thes	e goals
<ul> <li>Strengthen our recruitment capabilities by providing in participation of women, and by reviewing our recruitment</li> </ul>	
<ul> <li>Systematic human resource development through succes</li> </ul>	ssion planning
<ul> <li>The expansion of human resource development mean on the challenge of career advancement without hesitatic Promote improvements to our infrastructure and environre</li> </ul>	on.
reforms.	
Establish PDCA cycles for the progress of target achievement and im	nplementation of specific measures

#### Measures to support balancing work with life events

- Extensive childcare leave and reduced working hours that go beyond legal requirements
- System for retirement and reemployment to match a spouse's work transfer
- Support system for expatriates who move abroad with only their children
- Remote working and super-flex systems
- Childcare consulting service
- Partnership with childcare facilities
- Promotion of childcare leave taken by men

Key HR measure 2. Building a diverse HR portfolio

### **Recruitment strategy**

Improve our mid-career recruitment of highly specialized human resources, and build a vital and diverse human resources portfolio

- Improve our mid-career recruitment efforts with emphasis on expertise, and accelerate the concentration of top tier professionals in various business areas.
- In addition to hiring new graduates, we will also hire mid-career employees to secure and develop human resources who have high potential.







# **Supplement 1: Global HR Management Policy**

Established in 2020 as a compass for HR measures that outlines our vision for human resources management on a global basis

#### Policy outline



people management capabilities

1. Why we established this policy		Objective of establishing this pol
2. What we aim for		"SC people" "SC organization"
3. Diversity and Inclusion		Creating value through a mix of wise
4. How we realize this aim		The Mindset we value in HR Manage
(1) Talent recruitment	Attract of diverse talents	STRATEGY DRIVEN
(2) Talent development and training	Promote a Spirit of continuous learnings	• GEMBA ORIENTED
3) For talent success -Performance Management-	Evaluate to foster individual and organizational growth	<ul> <li>FAIR &amp; OBJECTIVE</li> <li>TRANSPARENT &amp; CONSISTENT</li> </ul>
(4) For talent success -Right person in right place-	Deploy the right person to the right place on a global basis	RESPONSIBLE & ACCOUNTABLE
(5) Fair treatment	Incentivize the pursuit of "external reward" and "internal reward"	RESPECTFUL IN COMMUNICATION
(6) Work environment and workplace culture that support talents	Create an environment where individuals can exercise their abilities to the fullest	● ETHICAL & COMPLIANT
5 Who takes responsibility for HR mana		Autonomous growth of individuals, a

#### 5. Who takes responsibility for HR management

## Supplement 2: Platform for human resources management on a global basis

A platform for human resources management on a globally consolidated basis, such as succession planning which we have been engaged in over the years



Formulate successor development plans for key positions at the head office, overseas and group company offices, and establish a human resources development cycle based on medium- to long-term perspectives

#### **Global Mobility Policy**

 To support the development and success of overseas human resources across different organizations and regions, establish a common set of global rules regarding the treatment of personnel transferred overseas

#### Develop a global human resources database

• Launch initiatives for making human resources data visible across different organizations and regions within the group

### Supplement 3: Comparison of new and previous HR systems

